

Role Description Lunchtime Supervisor

Post: Lunchtime Supervisor

Purpose: To support our children to have an enjoyable and active lunchtime.

Responsible to: Leadership Team / Principal

Principal responsibilities:

1. To set up and clear away the lunchtime tables, ensuring lunch is ready for our children.
2. Supporting our children to get their lunch and ensuring they eat well to keep them going for the rest of the day.
3. Being aware of any dietary requirements of our children.
4. Supporting our children on the playground or during wet play.
5. Ensuring all children have friends to play with, develop social skills and support children to engage in games and activities at lunchtime.
6. To report any concerns about a child or any aspect of lunchtime to the Class Teacher / Leadership team / Principal.
7. To undertake appropriate training and development activities.
8. To follow the school's behaviour and values policy when required and communicate any messages to the class teacher at the end of lunchtime.
9. To administer first aid when necessary and complete the correct paperwork to support this.
10. To foster a happy and supportive environment for the children.
11. Any other duty requested by the Principal / Afterschool Club Manager / Leadership team.
12. Demonstrate the school and trust values and being a role model to our children.